



## Novice learning: Introduction to Computers (Value Practical Edition) (with CD-ROM disc 1) (Chinese Edition)

By QIAN YAN WEN HUA

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date: 2013 Pages: 252 Language: English Publisher: Science Press novice learning: Introduction to Computers (Value practical version) complete departure from the learner's perspective. select the most practical. the most useful knowledge. let your learning do useful work. Uses illustrations to explain on the way. eliminating the need for complex and difficult-to-understand text description. really simple and straightforward. intuitive and easy to understand. Novice learn: Introduction to Computers (Value practical version) to follow the practical in content selection. comprehensive principle of the book consists of 12 chapters. including Windows7 operating system to understand computer basics. learn to use. easy to learn computer typing attachment applet. manage files and folders. the use of software tools. feel to surfing the web. using network communications. network life to follow fashion. use Word2010 office. using Excel handles data. computer knowledge of routine maintenance. Explain knowledge. each chapter also set a number of practical tips for improving your ability to deal with practical problems. The novice school: Introduction to Computers (Value practical version) for both beginners want to learn computer and used as...



[READ ONLINE](#)

### Reviews

*Extensive information for book fans. It is written in basic words and never hard to understand. It is extremely difficult to leave it before concluding, once you begin to read the book.*

-- **Otis Wisoky**

*This publication is great. It is full of wisdom and knowledge You will not really feel monotony at any time of the time (that's what catalogs are for relating to when you ask me).*

-- **Dr. Everett Dicki DDS**